

ICT Policy

This Policy aims to ensure that all personnel, contractors, and employees understand the Company's expectations in relation to the responsible use of Kramer Ausenco's Information, Communications, and Technology (ICT) resources and systems.

Kramer Ausenco utilises modern technologies and systems to continually improve and enhance the way we operate and deliver services to our clients. Kramer Ausenco also recognises that the uptake and adaptation of rapidly evolving and broad technology systems requires proactive governance and management for it to be utilised as an effective tool in the support and delivery of our services.

Expected Use and Behaviour

All Kramer Ausenco ICT resources and systems are to be used responsibly in accordance with the intended design and purpose to support Kramer Ausenco business operations and functions. At all times Kramer Ausenco personnel, contractors, and employees must be mindful of protecting the integrity of the Company computers, systems and data stored.

Personnel, contractors, and employees shall have permission to only use Company ICT systems and resources for legitimate business purposes related to their job. Permission may be sought from Managers to use the Internet in non-work time for study, research or other reasonable purposes.

All Kramer Ausenco personnel, contractors, and employees are to be familiar with the expected and appropriate use of Kramer Ausenco ICT systems and resources as detailed in the Kramer Ausenco Business Standard for ICT Systems.

Data and Information Security

Kramer Ausenco recognises the importance of data and information management and security for its projects, clients, personnel, contractors, and employees. As such, the Company implements a range of security measures to monitor and control the integrity and security of its ICT systems.

Kramer Ausenco endeavours as far as reasonably possible to respect the privacy of individuals in the application of this policy, with respect to personnel, contractors, and employees.

All equipment, hardware, and software, including intellectual property and information exchanged on Company ICT systems and resources, is the property of the Company and must be treated accordingly.

Consequences of Breaches or Misconduct

Compliance with this Policy is mandatory and if not adhered to, it may result in disciplinary action, including a warning, restriction of duties or resources, demotion, and dismissal, depending on the circumstances. This is in addition to any legal liabilities that may result from the misconduct.

Application & Responsibility

As an integral part of meeting the objectives of this policy, each responsible Country Manager shall be responsible for implementing this policy in each of our respective countries of operation.

The Executive Management Unit (EMU) will ensure the provision of standards and required expertise and support to achieve our goals in this policy.

The Chief Executive Officer is accountable to the Board of Directors for the implementation of Kramer Ausenco's ICT and Social Media Policy.

All Kramer Ausenco employees are responsible for their use and application of this Policy.



Frank Kramer
Chief Executive Officer

